

# **BICYCLE RULES & REGULATIONS**

Adopted by Board of Trustees 2003  
Revised Fall 2011

**Ninety-Six Hundred Condominium Association  
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# BIKE ROOM RULES & REGULATIONS

THESE RULES ARE FOR YOUR SAFETY AND CONVENIENCE.

## 1. STORAGE ALLOWANCES

- A. **1 BEDROOM – MAXIMUM 2 BICYCLES**
- B. **2 BEDROOM – MAXIMUM 4 BICYCLES**
- C. **3 BEDROOM – MAXIMUM 5 BICYCLE**
- D. BICYCLES BUILT FOR TWO ARE STRICTLY PROHIBITED, DUE TO SPACE LIMITATIONS. ONLY THE TWO NOW STORED ARE GRANDFATHERED TO CURRENT OWNERS UPON THE DATE THESE RULES & REGULATIONS WERE ADOPTED.

**NOTE: UNITS CANNOT SHARE BIKE ALLOWANCES**

## 2. BICYCLE PERMITS

- A. ALL BICYCLES MUST BEAR THE CURRENT YEAR'S BICYCLE PERMIT.
- B. BICYCLE PERMITS ARE ISSUED WITH THE SEASONAL RENEWAL PACKAGE.
- C. BICYCLE ROOM ATTENDANTS WILL ASSIST IN PLACING THE NEW PERMIT ON THE APPROPRIATE BICYCLE.
- D. ANY BICYCLE NOT BEARING THE CURRENT YEAR'S PERMIT WILL BE IDENTIFIED AND THE OWNER NOTIFIED THAT THE BICYCLE WILL BE DISPOSED OF WITHIN TEN (10) DAYS OF THE RECEIPT OF NOTICE. BICYCLES WITHOUT STICKERS THAT CANNOT BE TRACED TO A SPECIFIC OWNER WILL BE DISPOSED OF.
- E. NEW BICYCLES MUST BE REGISTERED PRIOR TO TIME OF PLACEMENT IN BICYCLE STORAGE ROOMS. OWNERS ARE RESPONSIBLE FOR MAKING SURE THAT STICKERS ARE ON ALL BICYCLES WHETHER OLD OR NEW.
- F. GUEST BIKES CANNOT BE STORED IN THE 9600 FACILITIES. THEY SHOULD BE PUT BACK ON THE VEHICLE ON WHICH THEY ARRIVED. IF FOUND ANYWHERE IN THE BUILDING THEY WILL BE REMOVED.
- G. BIKES STORED WITHOUT AN ID STICKER WILL BE REMOVED BY SECURITY AND PUT UNDER LOCK. A BICYCLE ID STICKER MUST BE PURCHASED AND APPLIED TO THAT BIKE BEFORE STORING IN A BIKE ROOM.

### 3. BICYCLE STORAGE

- A. BICYCLE ROOMS 1, 2 & 4 ARE BI-LEVEL; ALL BICYCLES THAT ARE FREQUENTLY USED WILL BE STORED ON THE LOWER LEVEL IN EACH ROOM. ALL BIKES WILL BE ASSIGNED TO A SPECIFIC STORAGE ROOM. SECURITY FOBS WILL ONLY OPEN YOUR ASSIGNED STORAGE ROOM.
- B. BICYCLES NOT FREQUENTLY USED WILL BE STORED ON THE UPPER LEVEL IN THE BICYCLE ROOMS. CHILDREN'S BIKES WILL BE STORED WITHOUT EXCEPTION ON THE SECOND.
- C. BIKES WILL BE RELEASED TO OWNERS ONLY.
- D. EACH BICYCLE ROOM WILL BE STOCKED WITH A LADDER TO ASSIST ATTENDANTS IN REACHING BICYCLES STORED ON THE SECOND LEVEL. **ANYONE USING THESE LADDERS WITHOUT AN ATTENDANT MUST USE CAUTION AND DOES SO AT THEIR OWN RISK.**
- E. BICYCLES MAY NOT BE STORED IN THE GARAGE AREAS OR IN OWNER UNITS. NO BIKES ARE PERMITTED ON THE ELEVATORS. **WITH ONE EXCEPTION:** BIKES MAY BE STORED IN THE OWNERS UNIT ONLY DURING THE WINTER AND PERMITTED ONLY ONE TIME IN THE UNIT AND ONE TIME OUT OF THE UNIT PER CALENDAR YEAR. TRANSPORTING THE BIKE IN AND OUT OF THE UNIT WILL BE DONE ONLY ON THE SERVICE ELEVATOR AND ONLY BY THE 9600 STAFF.
- F. BIKES WITH CHILD TRAILERS ARE TO BE STORED UNDER EXIT RAMP **ONLY** BETWEEN BIKE RACK AND CHAIN LINK FENCE.
- G. ALL ADULT BIKES MUST HAVE A WORKABLE KICKSTAND WHEN PLACED IN STORAGE.
- H. **BIKES MUST NOT BE LOCKED TOGETHER.** IF LOCKING IS DONE PUT CHAIN THRU WHEEL OR SPROCKET AND LOCK TO BIKE FRAME. **DO NOT** LOCK BIKES TO POLES, SUPPORTS, OR BIKE RACKS PER FIRE DEPARTMENT REGULATION. ANY BIKES FOUND IN VIOLATION WILL HAVE LOCKS CUT.
- I. RECUMBENT BIKES OR TRICYCLES ARE NOT PERMITTED DUE TO SPACE LIMITATIONS.
- J. BIKES STORED IN BIKE ROOMS, CAGED AREA, OR BIKE RACKS MUST NOT HAVE PERMANENTLY AFFIXED BASKETS EITHER ON THE FRONT OR REAR OF THE BIKE. ONLY CLIP-ON BASKETS ARE PERMITTED AND MUST BE REMOVED WHEN THE BIKE IS STORED. ANY PERMANENTLY AFFIXED BASKET WILL BE REMOVED BY THE BIKE ATTENDANT OR 9600 STAFF.

**4. BICYCLE ROOM HOURS OF OPERATION**

- A. BICYCLE ROOMS ARE ATTENDED:  
MID-MAY THRU SCHOOL CLOSING  
SATURDAY-SUNDAY FROM 7:00 A.M. TO 1:00 P.M.  
  
SCHOOL CLOSING THRU LABOR DAY  
7 DAYS/WEEK FROM 7:00AM TO 1:00PM.
- B. DURING UNATTENDED TIMES, THE BICYCLE ROOMS CAN BE ACCESSED BY USE OF OWNERS SECURITY FOB. OWNERS WILL ONLY BE ABLE TO ENTER THE ROOM WHERE THEIR BICYCLE(S) IS/ARE STORED.
- C. BICYCLE ROOM DOORS MUST BE CLOSED AND LOCKED WHEN ATTENDANT IS NOT ON DUTY.
- D. RESIDENTS ARE ASKED TO RESPECT THE BICYCLES OF OTHERS WHEN OBTAINING OR RETURNING THEIR OWN BICYCLE TO STORAGE.

**5. LIABILITY**

- A. 9600 CONDOMINIUM IS NOT RESPONSIBLE FOR ANY DAMAGE TO OR LOSS OF A BICYCLE OR ACCESSORIES ON A BICYCLE STORED ON 9600 PROPERTY.

**6. REPAIRS/CLEANING**

- A. BICYCLE ROOM ATTENDANTS WILL ASSIST WITH THE SECURING AND STORAGE OF BICYCLES.
- B. IF TIME ALLOWS, BICYCLE ROOM ATTENDANTS WILL ASSIST IN THE CLEANING OF BICYCLES AT THE OWNER'S REQUEST.
- C. BICYCLE ROOM ATTENDANTS WILL ASSIST WITH MINOR REPAIRS AT THE OWNER'S REQUEST. EXAMPLE: AIR IN TIRES.
- D. BICYCLES IN NEED OF MAJOR REPAIRS SHOULD BE TAKEN TO A BICYCLE REPAIR SHOP FOR REPAIRS AND/OR TIRE AND TUBE REPLACEMENT.

**7. BICYCLE ROOMS**

- A. A MEMBER OF THE BIKE COMMITTEE OR STAFF WILL INSPECT EACH ROOM UPON OPENING ON A DAILY BASIS, AS WELL AS PERIODICALLY THROUGHOUT THE DAY.

**8. BICYCLE ROOM ATTENDANT DRESS CODE**

- A. ATTENDANTS ARE REQUIRED TO WEAR UNIFORM SHIRTS AND KHAKI SHORTS OR PANTS. NO DENIM IS PERMITTED. CLOTHING MUST NOT BE LOOSE SO AS NOT TO GET CAUGHT IN EITHER BICYCLES OR OTHER EQUIPMENT.
- B. ATTENDANTS MUST WEAR STURDY ATHLETIC SHOES WITH LACES TIED FOR SAFETY.

**ANY VIOLATION OF THESE RULES WILL RESULT IN IMMEDIATE CONFISCATION AND DONATION TO CHARITY.**